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TO : Chief, General Services Division

DATE: 9 May 1949

FROM : Chief, Telephone Section

SUBJECT: Monthly Report

Noted herewith, are charges for services rendered by the Chesapeake and Potomac Telephone Company, for the month of February, 1949.

Service Bill	\$7055.45
Long Distance	607.88
M.B. Private Outside Line	327.67
T.T. Radio, L.L. and P.L. TWX	3501.37
Miscellaneous	4.75
	<u>\$11497.12</u>

Also, listed below, are estimated amounts for telephone service for the month of May, 1949.

Service Bill	\$7250.00
Long Distance	650.00
M.B. Private Outside Lines	350.00
T.T. Radio, L.L. and P.L. TWX	3625.00
Miscellaneous	20.00
	<u>\$11895.00</u>

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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Deputy Services Officer

DATE: 9 May 1949

25X1A9a FROM : [REDACTED] Jr. *Jr.*

SUBJECT: Report of Operations by the General Services Division during the month of April, 1949.

## Volume:

a.	Requests for services on hand prior to April	9
b.	Requests for services received during April	162
c.	1. Orders submitted to PBA chargeable to quarterly encumbrance	96
	2. Special orders submitted to PBA not chargeable to quarterly encumbrance \$11710.	8
	3. Orders submitted to PBA nonreimbursable	20
d.	Requests for services on hand April 30	57
e.	Space moves during April	18
	Total personnel moved	290
	Equipment moves	6
	Man hours worked by PBA	1691
	Estimated cost	\$2748.40
f.	Reimbursement to PBA for regular assigned laborers to warehouse, 5536 man hours	Est. cost \$7488.80
g.	Protective Services (PBA Guards)	
	Reimbursable Posts - Cost \$31,850.00	70
	Non-reimbursable Posts	25
h.	Monies paid to PBA during month of April	
	PBA Guards	\$23982.58
	PBA Laborers and trucks	6797.95
	Alterations and Installations	21222.50
	Miscellaneous	None

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